



ST. MARY MAGDALENE

C OF E SCHOOL

PENINSULA CAMPUS

*Excellence through innovation,
founded in faith since 1840.*

FEDERATION EXECUTIVE CO-HEADTEACHERS

Mrs Claire Harrison and Mrs Victoria Wainwright

DEPUTY HEADTEACHER

Mrs Dayo Ajayi

Dear Primary Staff

As we come to the end of a particularly challenging year, we would like to thank you for your support and flexibility. As you are aware, due to CO-VID restrictions, we have had to make many changes to the operational running of our schools in order to comply with these rules and regulations.

According to the most recent information given to schools by the Government, we are hopeful that the next academic year will allow us more freedom to decide how we will operate on a day-to-day basis. We know that the main measures to provide a safe environment for our school communities include enhanced hygiene practices e.g. handwashing more often, good ventilation and continued testing for school staff and secondary aged pupils. Bubbles, or keeping pupils separated from each other will no longer be a requirement.

As leaders we have analysed the changes that we had to make and reviewed our past and current practices. We have identified some practices that we would like to keep and some that will revert back and others that will be completely new! The following information has been decided on the basis of the knowledge we currently have from the Government and from our review. If the Government advice and guidance changes during the summer holidays then we will write again at the end of August, before the term starts.

Start of the school day

The school gates will open at 8.40am and pupils will go straight into class. Teachers are expected to be ready to receive pupils from then. Learning activities should be available for pupils as they arrive. The gates will close at 8.55am. Pupils are allowed to arrive anytime between 8.40am and 8.55am. Formal learning should commence at 8.55am. Any pupil arriving after 8.55am will be marked as late. This will be very similar to the current drop off practice at the start of the day.

School day Timings

Collective worship time: 9.55am (whole school worship will be permitted, a rota will be issued as usual)

Morning break time: 10.45am-11am (Pupils will be allowed to mix again across the year groups and play in the areas that they choose).

Lunchtime: 12pm-1pm (Reception will go into the dinner hall at 11:45am to help settle the children and for the class staff to provide additional support).

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End of the day – home time

All classes will finish at 3.10pm. Pupils will be led out to the MUGA and playground space by their teachers. Parents will be allowed onto the premises to collect their child/ren from the relevant class line. Details of where to line up will be given out by 2nd September.

PE Kits

Pupils will return to pre-CO-VID procedures and be expected to bring their PE kit to school on a Monday and take it home to be washed on a Friday. It is expected that all pupils will wear school PE kit which consists of a plain white T-shirt and dark coloured shorts. Please ensure children are wearing the correct kit and notify parents if this is not the case.

School Uniform

For various reasons, we have allowed some exceptions to school uniform this academic year. From September, the expectation is for all pupils to arrive at school dressed smartly in their correct uniform wearing black shoes.

- Grey skirt or trousers or pinafore dress, dark yellow polo shirt, burgundy sweatshirt and/or a dark grey fleece
- Safe, flat sensible shoes or trainers – black in colour
- Small studs and a wrist watch if child can tell the time
- In the summer grey school shorts and red (not pink) checked dresses can be worn

Meet the teacher meetings:

In order for parents to have more contact and improved communication with class teachers, we are inviting parents to meet their child's teacher in week 2 or 3. A timetable for these meetings will be devised with your input. (Teachers will be given a development meeting time off in lieu of this). This is an opportunity for you to share your plans, expectations etc (more guidance will be given). These will be held after school at 3.30pm. The first parents' evening will be held after the October half term and this will be using School Cloud and held on-line.

Parents in school

We are looking forward to inviting parents back into school for a variety of activities. Parent workshops will be held again as well as opportunities for parents to hear children read and volunteer for visits. Parents will be allowed to visit the school admin offices but only two at a time. It will be expected they queue outside.

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We would like to take this opportunity to thank all of you for all the extra effort that has been needed to overcome so many challenges this year. We are looking forward to a new year which will hopefully be a full and enjoyable one.

Do enjoy the summer break and spending time relaxing and resting.

Kind regards

Mrs Wainwright, Mrs Harrison & Mrs Ajayi

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