

ST. MARY MAGDALENE C OF E SCHOOL SECONDARY PHASE Excellence through innovation, founded in faith since 1840. FEDERATION EXECUTIVE CO-HEADTEACHERS Mrs Claire Harrison and Mrs Victoria Wainwright

PRINCIPAL Mr Razwan Hussain

Tuesday 4th May 2021

Dear parent/carer,

There are only a few weeks of lessons remaining for our Year 11s and I am glad to report that the overwhelming majority of students are working extremely hard.

Like all other schools and colleges, we have created a Centre Policy for the awarding of grades this year which follows the guidance provided by the Joint Council for Qualifications (JCQ). This can be found on the 'Policies' page of our school website. This explains in some detail the processes we will be going through to determine Year 11 students' grades. The JCQ guidance for students, parents and guardians is also very helpful from a parent/carer's perspective. Whilst you may choose to read these in their entirety, I thought it would be useful to pass on some key information from these documents.

Evidence used to determine students' grades

A range of pieces of evidence from across your child's courses of study will be used to determine their grades this summer. Generally, we will prioritise assessments carried out more recently and under a high level of control; for example, exam-style formal assessments sat in class and assessments carried out as 'mock exams', whilst taking into account other evidence in the process of arriving at a final grade. This is somewhat different for subjects where NEA plays a large role. More details can be found on pages 6 and 7 of the Centre Policy and your child's teachers will have let them know what specific evidence will be used in each subject.

Confidentiality

Teachers are not permitted to share with students, parents or carers the details of the final grades the school submits to the exam boards.

Results

Results will be released to students on Thursday 12 August from 10am; we will confirm further details about how your child will receive their results in due course.

Appeals

The grounds for appeals and process for submitting an appeal is different this year in comparison to previous years and is summarised clearly on pages 6-8 of the <u>JCQ guidance for students, parents and guardians</u>, as well as in our Centre Policy.

Special consideration

Where students have agreed access arrangements or reasonable adjustments, we are ensuring these are being applied when students sit assessments. Where illness, personal circumstances or missed learning (such as self-isolation) may have affected performance in assessments, we are taking account of this. If you feel we ought to be aware of something that has not previously been brought to our attention, please contact the school.

All the best,

Mr T Greenwood Vice Principal

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