



Sixth Form Indicative Options

Dear Year 11 students, parents and carers,

We hope you have found the Sixth Form information you've received so far, including the recent open event and interviews, informative and helpful. Below, please find guidance on how to select your child's preferred post-16 options. This indicative options process is intended to help students clarify their preferred subjects and courses next year, and it will also help us to finalise 'options blocks' for the final application process carried out in January. The deadline for completing this indicative options process is Friday 3 December; thank you in advance for doing so.

More guidance on completing this online options process can also be found in [Mr Greenwood's Loom video explanation](#). If you have any difficulties, please contact the school via Ms O'mard, PA to the Principal: romard@koinoniafederation.com.

Yours sincerely,

Tom Greenwood
Vice Principal

Step 1 – Receiving Your Invitation

On 29 November, parents will receive an email to the primary contact email address we have for your child from noreply@sims.co.uk with the subject *St Mary Magdalene CE All Through School invites you to SIMS Parent*; an example of how this may appear is show below. Click on the link that says "Accept Invitation" or use the link provided.

St Mary Magdalene CE All Through School invites you to SIMS Parent Inbox x Print Share

noreply@sims.co.uk
to me ▾ 14:00 (0 minutes ago) Star Reply More

Hi [REDACTED]

You're invited to start using SIMS Parent to manage your child's personal details at St Mary Magdalene CE All Through School. If enabled by the school, you can also view child's attendance, school reports, homework assignments and more.

Simply accept this invitation and register within 90 days.

[Accept Invitation](#)

If the button above doesn't work, copy and paste the following link into your browser.
<https://id.sims.co.uk/registration/home/soscode>

Should you need to enter it, your personal invite code is: **8R9RX9R643**

Once you've registered you can sign in using your web browser at www.sims-parent.co.uk.

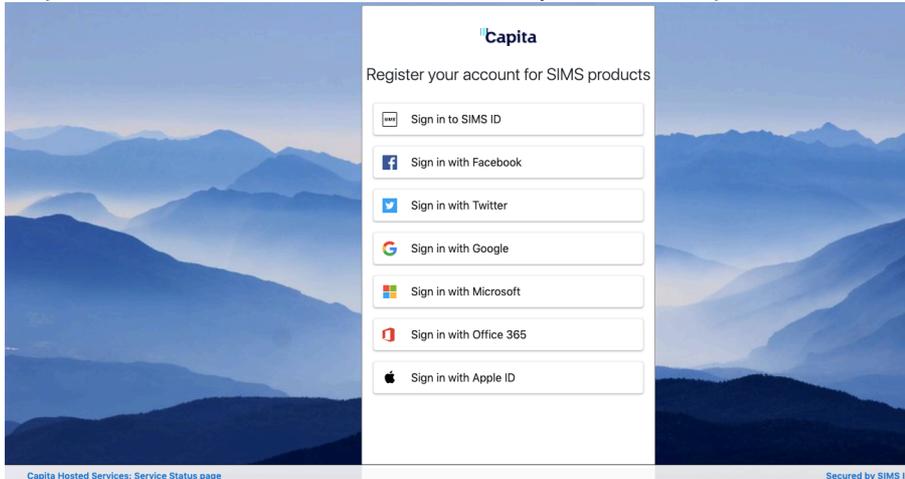
You can also use the app for convenience when you're out and about.

[GET IT ON Google Play](#) [Download on the App Store](#)

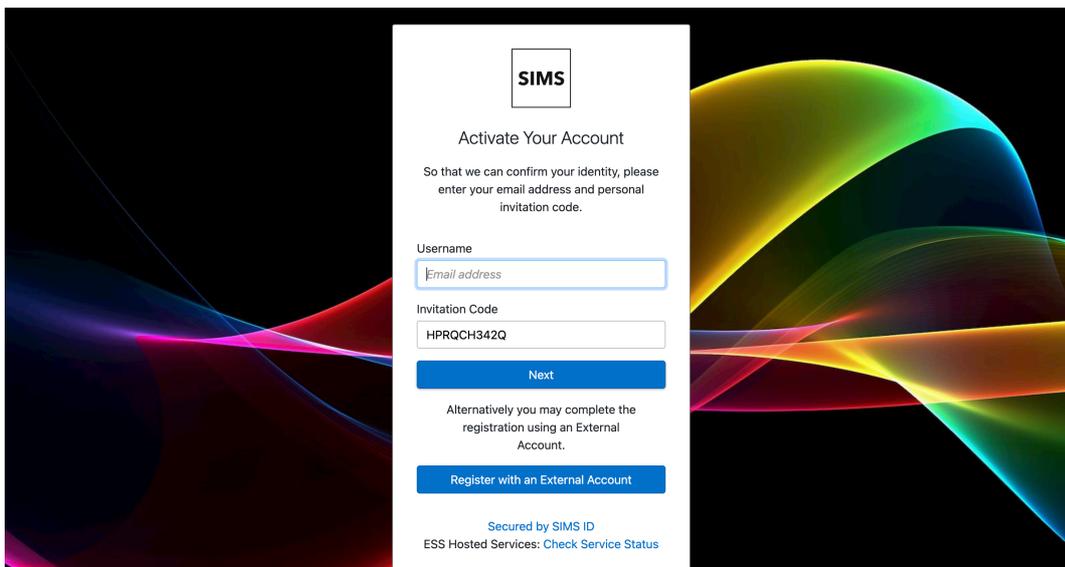
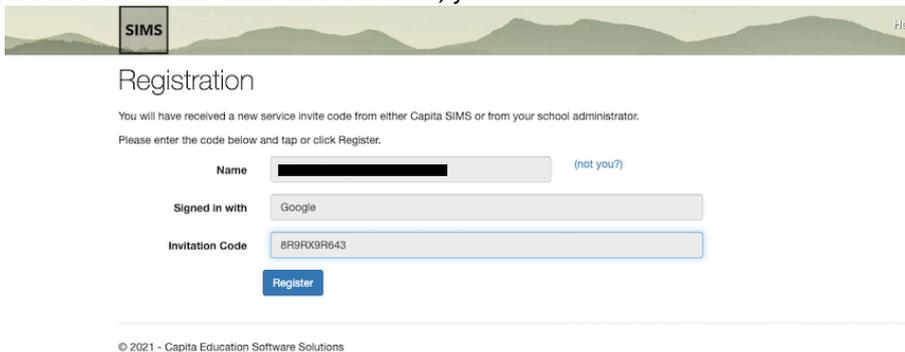


Step 2 – Setting Up Your Account

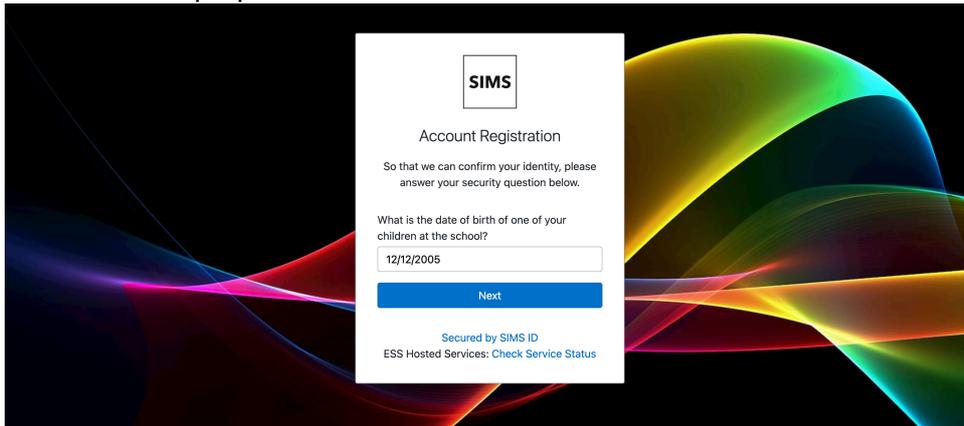
By following the link in the email, you can sign in to SIMS parent and therefore begin the options process. Please sign in with your personal Office 365, Google, Twitter, Facebook, Microsoft or Apple account. The only one that will not work is the SIMS ID option. This may look something like the screenshot below.



Your details will then be confirmed; you should see a screen like one of the two examples below.

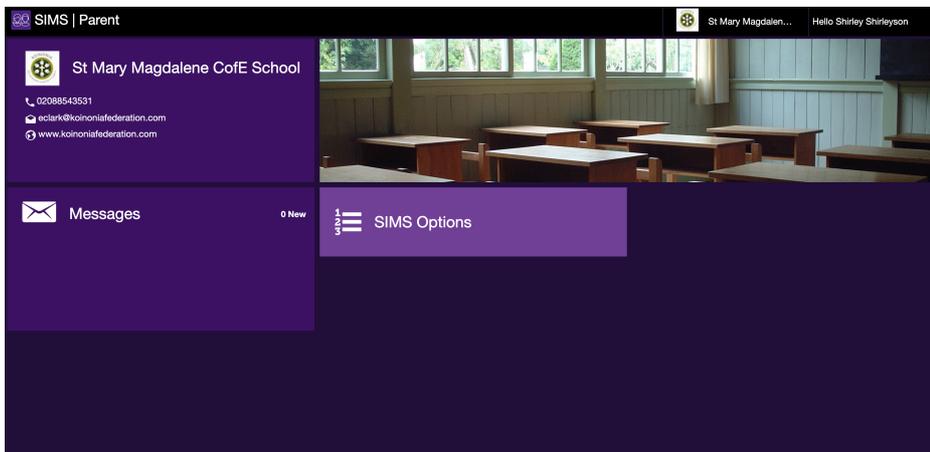


On the next screen, you will be asked to confirm your child’s date of birth for authentication purposes.



Step 3 – Signing In

You should now be able to log in to SIMS Options Online by selecting ‘SIMS Options’ from the SIMS Parent home page.



You may log in as many times as you wish before the options close on 3 December. Any time you wish to log in, simply go to the website www.sims-options.co.uk and sign in with the online service you used when you set up your account (e.g. Google or Facebook).

Step 4 – Making Options Choices



When you log in you will see a screen like the one below. Please read through the information carefully and refer to the Sixth Form Prospectus when making your selections.

A-Levels and BTECs

Please select two, three or four courses in order of preference.

St Mary Magdalene Sixth Form offers a range of A-Levels and BTECs. After each subject name you can see if they are an A-Level (GCE Advanced), BTEC National Extended Certificate (equivalent to one A-Level) or a BTEC National Diploma (equivalent to two A-Levels).

Please note that if you take a BTEC National Diploma, this counts as two courses and means that you will probably only select one other course.

You have chosen 0 of 4 courses and 0 of 1 reserves from this list

Art and Design: Fine Art GCE Advanced	Reserve	BTEC Applied Science (2) BTEC National Diploma	
BTEC Applied Science BTEC National Extended certificate	Reserve	Biology GCE Advanced	Reserve
BTEC Business (2) BTEC National Diploma		BTEC Business BTEC National Extended certificate	Reserve
Chemistry GCE Advanced	Reserve	BTEC Computing BTEC National Extended certificate	Reserve
Design Technology:Product Design GCE Advanced	Reserve	English Language and Literature GCE Advanced	Reserve
English Literature GCE Advanced	Reserve	Economics GCE Advanced	Reserve
Further Maths GCE Advanced	Reserve	French GCE Advanced	Reserve
Graphic Communication GCE Advanced	Reserve	Geography GCE Advanced	Reserve
Politics GCE Advanced	Reserve	History GCE Advanced	Reserve
Maths GCE Advanced	Reserve	Media Studies GCE Advanced	Reserve
BTEC Performing Arts BTEC National Extended certificate	Reserve	Physics GCE Advanced	Reserve
Philosophy, Religion and Ethics GCE Advanced	Reserve	Psychology GCE Advanced	Reserve
Sociology GCE Advanced	Reserve	Spanish GCE Advanced	Reserve
BTEC Sport BTEC National Extended certificate	Reserve		

My Choices in Order of Preference (Total Choices: 0)

To change your order of preference select a choice and click the position in the list you would like to move it to.

No courses selected.

My Reserves in Order of Preference (Total Reserves: 0)

To change your order of preference select a reserve and click the position in the list you would like to move it to.

No reserves selected.

To select your child's preferred options, click on the name of the subjects your child wishes to choose. A selected choice will be highlighted in blue (see below left) and appear in the list of choices on the right hand side of the screen (see below right).

English Literature GCE Advanced	Economics GCE Advanced
Further Maths GCE Advanced	French GCE Advanced
Graphic Communication GCE Advanced	Geography GCE Advanced
Politics GCE Advanced	History GCE Advanced

My Choices in Order of Preference (Total Choices: 3)

To change your order of preference select a choice and click the position in the list you would like to move it to.

- English Literature
GCE Advanced A-Levels and BTECs
- History
GCE Advanced A-Levels and BTECs
- Politics
GCE Advanced A-Levels and BTECs

As well as A-Levels, we also offer a range of BTECs; please note that some of these (National Extended Certificates) are equivalent to one A-Level; others (National Diplomas) are equivalent to two A-Levels and count as two 'choices'. Please see below for how this might appear if a student selected a BTEC Applied Science National Diploma and a BTEC Performing Arts National Extended Certificate.

My Choices in Order of Preference (Total Choices: 3)

To change your order of preference select a choice and click the position in the list you would like to move it to.

- BTEC Applied Science
BTEC National Diploma A-Levels and BTECs (Note this course counts as 2 choices)
- BTEC Performing Arts
BTEC National Extended certificate A-Levels and BTECs

Most students will wish to select three A-Levels or BTECs although the highest achieving students may wish to select four A-Levels/BTECs.



Step 5 – Adjusting Orders of Preference

Choices automatically appear in the order they have been selected. However, please ensure they are in the order of preference. To alter the order, you can swap the options around by clicking on the options you wish to move around (see below).

My Choices in Order of Preference (Total Choices: 3)

To change your order of preference select a choice and click the position in the list you would like to move it to.

- 1 History**
GCE Advanced A-Levels and BTECs
Click again to deselect or click another course to change preference.
- 2 English Literature**
GCE Advanced A-Levels and BTECs
Click to move History here.
- 3 Politics**
GCE Advanced A-Levels and BTECs
Click to move History here.

Step 6 – Selecting a Reserve Option

You may also select a 'reserve' – this is useful in the event that a subject cannot be offered next year. To do this, click on the 'Reserve' button to the right of the subjects which will cause the subject to appear in orange (see below left). This reserve choice will then appear in the 'My Reserves' list (see below right).

Economics GCE Advanced	Reserve	Reserve
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My Reserves in Order of Preference (Total Reserves: 1)

To change your order of preference select a reserve and click the position in the list you would like to move it to.

- 1 Economics**
GCE Advanced A-Levels and BTECs



Step 7 – Saving Your Choices

Finally and importantly, please tick the ‘Parent/Carer Approval’ box and click the save button at the top left of the screen. There is a space to write in some comments; however, please note that these can not be responded to, and if you wish to discuss any of this further, we ask that you please contact the school.

Home

Student Choices - [redacted]

Save

Art and Design: Fine Art GCE Advanced	Reserve	BTEC Applied Science (2) BTEC National Diploma	
BTEC Applied Science BTEC National Extended certificate	Reserve	Biology GCE Advanced	Reserve
BTEC Business (2) BTEC National Diploma		BTEC Business BTEC National Extended certificate	Reserve
Chemistry GCE Advanced	Reserve	BTEC Computing BTEC National Extended certificate	Reserve
Design Technology:Product Design GCE Advanced	Reserve	English Language and Literature GCE Advanced	Reserve
English Literature GCE Advanced	Reserve	Economics GCE Advanced	Reserve
Further Maths GCE Advanced	Reserve	French GCE Advanced	Reserve
Graphic Communication GCE Advanced	Reserve	Geography GCE Advanced	Reserve
Politics GCE Advanced	Reserve	History GCE Advanced	Reserve
Maths GCE Advanced	Reserve	Media Studies GCE Advanced	Reserve
BTEC Performing Arts BTEC National Extended certificate	Reserve	Physics GCE Advanced	Reserve
Philosophy, Religion and Ethics GCE Advanced	Reserve	Psychology GCE Advanced	Reserve
Sociology GCE Advanced	Reserve	Spanish GCE Advanced	Reserve
BTEC Sport BTEC National Extended certificate	Reserve		

My Reserves in Order of Preference (Total Reserves: 0)

To change your order of preference select a reserve and click the position in the list you would like to move it to.

No reserves selected.

Parent/Carer Approval

Parent/Carer Approval

Add any comments here

Finally, please remember that the deadline for completing this indicative options process is Friday 3 December.

Yours sincerely,

Tom Greenwood
Vice Principal