



ST. MARY MAGDALENE

C OF E SCHOOL

SECONDARY PHASE

*Excellence through innovation,
founded in faith since 1840.*

FEDERATION EXECUTIVE CO-HEADTEACHERS

Mrs Claire Harrison and Mrs Victoria Wainwright

PRINCIPAL

Mr Razwan Hussain

Monday 12th September 2022

Dear Parent/Guardian,

I am writing to you to discuss the crucial but exciting year ahead for our Year 13 students.

Firstly, I would like to invite you to a **UCAS and Careers Information Evening on Thursday 22nd September, 6:00pm – 7:00pm**. Attendance is compulsory for all our Year 13 students but we would be grateful if you could attend, so we can explain the university application process and speak to you about your child's next steps.

In addition, our students will be finalising their applications for the next stage in their educational journey this term, whether this is applying to university or pursuing a vocational alternative. Over the next term, we will be working with all Year 13s on their application forms and personal statements using the online UCAS platform, ready to send off before we break up for the Christmas holiday.

Furthermore, as we approach the A level and BTEC final exams our sixth form team will be doing everything that we can to support the academic progress of our students and to ensure that they all reach their full potential. The sixth form team, family group tutors and class teachers will be putting various strategies in place to support progress, and you will have a chance to talk to us about this at the information evening on 22 September. Please note that Year 13 students will have mock examinations in November and March this academic year.

Lastly, students are expected to follow our behaviour policy at all times, even in the community when traveling to and from 6th Form. Students are expected to be on site from 8:30am but can arrive before 8:20am and enter through main reception to study in the 6th form centre. However, from 8:30, they must enter via the 'Secondary Gate' and go straight into the building using the 'Hard Court Staircase'. If they are not in the Family Group/Collective Worship by 8:40, they are considered late. If they arrive to school late, they will have to enter via the 'Community Gate' and be signed in. Punctuality to every lesson is imperative in order to obtain a positive grade at the end of their time at SMM6. Consequences will be issued to students that fail to meet expectations. There have been some changes to the uniform policy for 6th Form. Please see previous newsletter for the latest update for this academic year.

Kind regards,

Andrew Watson

Assistant Principal – **Head of 6th Form**

Oliver Marshall – **Assistant Head of 6th Form**

Yousif Shimirty – **Assistant Head of 6th Form**

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