



**SUPPLEMENTARY INFORMATION FORM FOR ADMISSION TO KOINONIA FEDERATION
SCHOOLS/NURSERY APPLICATION FORM**

ST MARY MAGDALENE C of E ALL THROUGH SCHOOL
&
CHRIST CHURCH C of E PRIMARY SCHOOL

COMPLETION INSTRUCTIONS

NURSERY APPLICATIONS

- If you wish to apply for a nursery place at St Mary Magdalene Woolwich or Peninsula Campus, you must complete and return this form to the relevant school office. No other application needs to be completed. Please contact the school office for the application deadline date.
- If you are applying under the Foundation Criterion (church commitment), you must also submit a letter from your church as per the attached example.

PRIMARY & SECONDARY APPLICATIONS

- ALL APPLICANTS applying for a primary or secondary place at a Koinonia Federation school must name that school as one of their preferences on their child's eAdmission/Common Application Form and submit it to their local authority. It is not enough to only submit this form to our schools, an application to your local authority must be made. Please refer to your local authority's website for application deadline dates.
- If you are applying under the Foundation Criterion (church commitment) you must also complete this Supplementary Information Form and return it, along with a letter from your church, as per the attached example, either in person or by post directly to the school campus you are applying to.
- If you are applying under the community criterion you do not need to complete this supplementary form.

SCHOOL CAMPUS BEING APPLIED FOR:

(please tick only one box – if more than one box is ticked your form will not be considered)

- Nursery – St Mary Magdalene C of E School – Woolwich Campus
- Nursery – St Mary Magdalene C of E School – Peninsula Campus
- Primary - Christ Church C of E Primary School, Greenwich SE10
- Primary - St Mary Magdalene C of E School, Peninsula Campus, SE10
- Primary - St Mary Magdalene C of E School, Woolwich Campus, SE18
- Secondary - St Mary Magdalene C of E School, Peninsula Campus, SE10

STUDENT INFORMATION

Surname:		First Name(s):	
Gender:		Date of Birth:	
Year group applying for:		Name of current or most recent school/nursery:	

FAMILY INFORMATION

Full Name of Parent(s) or Carer(s)		Home Address <i>(including post code)</i>	
Relationship to child:		Telephone No.	
email address:			

SIBLINGS (brothers/sisters/step-siblings/half-siblings)

Full Name	Date of Birth	School currently attending

CHURCH COMMITMENT	
Our admissions policy states that applications for under the foundation criterion will only be accepted from those churches who are Church of England, or who are a member of Churches Together in England (www.cte.org.uk) or the Evangelical Alliance (www.eauk.org).	
Name of Minister:	
Name of Church:	
If your church is not Church of England, please confirm the denomination of your church.	
Do you attend church services at least twice a month? (please tick below)	Have you worshipped in this church for at least 12 months? (please tick below)
YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>Would the applicant have otherwise qualified as a 'faithful and regular worshipper' but were prevented from doing so because during the period specified for attendance at worship the church has been closed for public worship, and has not provided alternative premises for that worship?</i>	
YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you have worshipped at this church for less than 12 months, please supply the name of your previous church and minister:	
Signature of Parent/Carer:	
Name (printed):	
Date:	

This form must be accompanied by a letter from your Church Leader/ Minister. A sample letter is provided for reference on the next page.

In order for your Nursery, Primary or Secondary application to be considered under the Foundation Criterion, it must be accompanied by a letter on headed paper from your church, as detailed below.

Please provide a letter on your church **HEADED PAPER** that contains **ALL** of the details listed below. Do not write on this sample letter - a new letter should be prepared. The letter must be signed by the Church leader/ Minister.

If you do not provide a church letter, or if **ANY** of the details below are missing, your letter will not be accepted and your child will be considered instead for a community place based on distance from the chosen school campus to your home address.

SAMPLE LETTER TO ACCOMPANY SUPPLEMENTARY APPLICATION FORM

To: Admissions, Christ Church CofE Primary School*
Admissions, St Mary Magdalene CofE School, Woolwich Campus*
Admissions, St Mary Magdalene CofE School, Peninsula Primary Campus*
Admissions, St Mary Magdalene CofE School, Peninsula Secondary Campus*
(*please choose as appropriate)

Date

I write to confirm that [insert child's name and date of birth] along with their family [insert parent/carers names] worship at our church.

I can confirm that the family have been worshipping at our church for [please insert length of time] and attend [please insert how often they worship, i.e. daily, weekly, fortnightly, monthly, infrequently]

OR

I can confirm the applicant would have otherwise qualified as a faithful and regular worshipper but were prevented from doing during the period specified for attendance at worship the church has been closed for public worship.

Please state if your church is Church of England, or if of another denomination, whether or not they are a full member of Churches Together in England (CTE), or a full member of the Evangelical Alliance (EA).

Church leader/ Minister signature and title